

TOWN OF ST. GERMAIN
INDEPENDENCE DAY COMMITTEE
Meeting Minutes

DATE March 5, 2024
TIME 4:00pm
LOCATION St. Germain Community Center
 Room 4

Zoom: <https://www.zoom.us>
ID 816 6783 2378 and Passcode 276252

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Voting Members

Non-Voting Members

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| Cookie Lough | X | Jeff Sauer | X | Jacki Goebel | X | Stacy Swenson | A |
| Joanne DeWig | X | Jim Swenson | X | Tom Kammel | A | Ken Dahnke | X |
| Lisa Penner | X | | | Gary Penner | X | Jennie Saltzgeber | X |
| Ted Ritter | X | | | Lois Rudiger | X | | |

| | Opening | Speaker | Comments |
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| 1. | Call the meeting to order | Cookie | Cookie called the meeting to order at 4:00pm. |
| 2. | Meeting posting confirmation | Cookie | Agendas were posted 3/1/2024 by Lisa. |
| 3. | Roll Call – confirm quorum | Cookie | All Committee members were present |
| 4. | Public Comments | Cookie | No public comments at this time. |
| 5. | Approve previous meeting minutes | Cookie | Jeff asked that Lisa change “Porta Potties” to “Cleaning Bathrooms” in previous minutes. Jeff made a motion to accept the February minutes with the requested amendment. Joanne seconded the motion. All - aye |

| | Unfinished Business | Speaker | Comments |
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| 1. | Review Committee page on town website | Board | The website was review and requested changes to be done are: <ul style="list-style-type: none"> • Dr. Kate Museum - confirmed • Wild Instincts – pending • Dan Kirk – confirmed • The Marvin – change 10:30-2:30pm to 11-3pm • ACA Jumps – confirmed • WDNR Wildfire Prevention – confirmed. Joanne requested that Ted add the Smokey the Bear picture. Lisa requested that the word “Wildfire” be changed to “Wildfire”. • K9 w/Amanda Drewsen – add as “Canine Agility Demos” • Grandpa’s Farm – straighten the picture Joanne to coordinate all events timing once more events are solidified. |
| 2. | Review and approve expenses incurred since previous meeting | Board | Sam’s Rental has been paid. Ted requested either June or Lisa send him a copy of the contract as well as the certificate of insurance. Lisa to follow up. |

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| <p>3.</p> | <p>Review any contracts that require signature / verify insurance papers provided</p> | <p>Board</p> | <p>DJ JC Pitlik has requested full payment of \$1200 up front. Jim will also request a certificate of insurance from him.</p> <p>Cookie made a motion to approve the DJ JC Pitlik contract. Jeff seconded the motion. All – aye</p> <p>ACA Jumps presented a contract for \$2780. The Lions have already provided a check to the Town as downpayment on the contract with the balance to be paid in the future.</p> <p>Jim made a motion to approve the ACA Jumps contract. Lisa seconded the motion. All - aye</p> <p>Cookie and Jim both requested that at the June meeting we review who needs a check cut the day of the event and Lisa to create a list.</p> <p>Brian McLaughlin presented a contract for \$300 to play from 5-8pm. Payment will be needed the day of the event.</p> <p>Joanne made a motion to accept the Brian McLaughlin contract. Jeff seconded the motion. All - aye</p> <p>Fiona’s Festive Fun presented a contract for \$300 at the February meeting. This contract was approved but a question was outstanding from the February meeting as to completion of the information required by Fiona. Joanne to send a copy of the document to be completed to Jennie at the Chamber of Commerce for printing and then Joanne will complete the information and send it back to her.</p> <p>Jeff motion to approve Fiona’s Festive Fun contract. Lisa seconded the motion. All – aye</p> <p>Grandpa’s Farm presented a contract for \$505 to appear from 4-7pm.</p> <p>Jeff made a motion to approve the Grandpa’s Farm contract. Jim seconded the motion. All-aye</p> <p>Jeff clarified that Life Wind Bagpiping’s contract which he presented in February for \$456 should have been \$600. Discussion occurred on whether to hold Life Wind to original contract or pay the additional amount.</p> <p>Jeff made a motion to pay Life Wind Bagpiping \$600 instead of \$456. Cookie seconded the motion. All-aye.</p> |
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| New Business | Speaker | Comments |
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| 1. | Project Schedule and supporting documents review | <p>Line 28: Parade applications will be going out by the end of month per Lisa.</p> <p>Cookie does not have an answer for the helicopter as yet. Amy Larson is a new contact and Cookie sent an email to her. Cookie is waiting on response.</p> <p>Jeff said he received permission from Blue Sky to snake the parade participants through their property the day of the parade if needed.</p> <p>Lois Rudiger will be working with the judges to announce upcoming floats during the parade.</p> <p>Line 39: assign to Jeff.</p> <p>Line 47: add Jennie Salzgeber's name for singing the National Anthem</p> <p>Line 48: DJ Justin Pitlik for 2024 fireworks music</p> <p>Line 35: Jim and Jeff to meet on Friday evening to rope the area off needed for the pontoon boat at Camp's.</p> <p>Discussion occurred on the need to rope off the area in the parking lot Saturday evening. This will keep event vendors in the correct areas so they don't interfere with runners and craft vendors. Jackie will reinforce no parking in the gravel area for the craft vendors.</p> <p>Jackie confirmed 18 vendors for the Craft Show.</p> <p>Ted reported that it may be possible to have WIFI in the park for the day of the event. More to come on this.</p> <p>Line 83: assign Gary and Lisa to meet Sam's to place the tent on Friday, June 29. Add a line to the project schedule to call Diggers Hotline – Jeff to make that call.</p> <p>Joanne asked Jennie to move the events from the Town website and put it on the Chamber website.</p> |
| 2. | Grand Marshal Vote | <p>Cookie reviewed the process of balloting for this year's Grand Marshal. Nominations were: 1) Rod and Laurel Ingram 2) Fred Radtke 3) Bruce and Mary Weber.</p> <p>The Grand Marshal for 2024 will be Bruce and Mary Weber by Committee vote. Lisa will have created a Grand Marshal banner.</p> <p>Line 85: Jim talked with Tom Stoltman about the DPW proposal for the IDC event. See a copy of the email from Tom to Jim (attached) outlining timing and responsibilities</p> |

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| | | | for the event. The need for overtime pay will be taken to the Town Board for discussion at the next Board meeting. |
| 3. | Barb Maines Booth Request | Cookie | Barb Maines is requesting permission to sell t-shirts and books for Dr. Kate's Museum at the event. Discussion occurred and approval given. |
| 4. | Noise abatement discussion | Jeff | No update at this time. |
| 5. | To Do list | Cookie | No further updates at this time. |

| Closing | | Speaker | Comments |
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| 1. | Question or concerns from committee members | Board | <p>Life Wind Bagpiping – Jeff suggested they play an abbreviated version of Amazing Grace while the flag is being lowered. The Grand Marshal car and Evelyn Wirth (Pageant Queen) would be following the bagpipes. Jeff suggested having the BoBoens go next to hold back the rest of the parade for 2-3 minutes to allow this to happen. Discussion occurred and approval given.</p> <p>Lac du Flambeau – Joanne talked to them. The Board of Directors is taking up the question of whether they will be in the parade this year. More to come on this.</p> <p>Jennie said she could sign the National Anthem in person at the parade rather than having the song piped in. She will also use her personal sound equipment for the event. Discussion occurred and approval given.</p> |
| 2. | Next meeting date | | Next meeting date is April 4 @ 4:00pm. |
| 3. | Call for Adjournment | | Cookie adjourned the meeting at 5:21pm |

PENDING APPROVAL